

## APPLICATION FOR TENANCY

The undersigned (the "Tenant") hereby makes application to lease from Malmac Enterprises Inc. (the "Landlord") the following rental unit:

Unit Number \_\_\_\_\_ Address \_\_\_\_\_

For a term of \_\_\_\_\_ months, beginning \_\_\_\_\_ until \_\_\_\_\_.

The Tenant agrees to pay the Landlord monthly, in advance, on the first day of each month the Basic Unit Rent of \$ \_\_\_\_\_ and to pay for PARKING and STORAGE as indicated:

\$ \_\_\_\_\_ for Parking Spot \$ \_\_\_\_\_ for Storage/Locker \$ \_\_\_\_\_ for Second Parking Spot

The tenant agrees to pay all costs for services as indicated:

Electricity \_\_\_\_\_ Gas \_\_\_\_\_ Heating \_\_\_\_\_ Hot Water Tank \_\_\_\_\_ Cable \_\_\_\_\_ Other \_\_\_\_\_

**Hydro for Air-Conditioning, Freezers and Dishwashers \_\_\_\_\_ \$150.00 per appliance per year to be paid by June 1<sup>st</sup> of each year.**

The tenant agrees that he/she is responsible for all for the charges outlined above throughout the term of the lease, regardless of whether he/she makes use of the facilities.

**CHARGES ARE SUBJECT TO AN ANNUAL INCREASE IN ACCORDANCE WITH GOVERNING LEGISLATION.**

**ABSOLUTELY NO DOGS OF ANY BREED AND NO EXOTIC ANIMALS ARE ALLOWED.**

**SATELLITE DISHES ARE PROHIBITED.**

<b>APPLICANT ONE</b>		
Name: _____	Address: _____	
City: _____	Postal Code: _____	
Phone Numbers: Home: _____	Cell: _____	
S.I.N.: _____	Date of Birth: _____	
Current Landlord _____	Landlord's Phone # _____	
Address _____	Rent per month \$ _____	How long there _____
Previous Landlord _____	Landlord's Phone # _____	
Address _____	Rent per month \$ _____	How long there _____
Current Employer _____	Employer's Phone # : _____	
Net Income \$ _____ per month	Occupation: _____	
	How long there: _____	
Previous Employer _____	Employer's Phone # : _____	
Net Income \$ _____ per month	Occupation: _____	
	How long there: _____	

**APPLICANT TWO**

Name: \_\_\_\_\_ Address: \_\_\_\_\_  
City: \_\_\_\_\_ Postal Code: \_\_\_\_\_  
Phone Numbers: Home: \_\_\_\_\_ Cell: \_\_\_\_\_  
S.I.N.: \_\_\_\_\_ Date of Birth: \_\_\_\_\_

Current Landlord \_\_\_\_\_ Landlord's Phone # \_\_\_\_\_  
Address \_\_\_\_\_ Rent per month \_\_\_\_\_  
How long there \_\_\_\_\_  
\$ \_\_\_\_\_

Previous Landlord \_\_\_\_\_ Landlord's Phone # \_\_\_\_\_  
Address \_\_\_\_\_ Rent per month \_\_\_\_\_  
How long there \_\_\_\_\_  
\$ \_\_\_\_\_

Current Employer \_\_\_\_\_ Employer's Phone # : \_\_\_\_\_  
Net Income \$ \_\_\_\_\_ per month Occupation: \_\_\_\_\_  
How long there: \_\_\_\_\_

Previous Employer \_\_\_\_\_ Employer's Phone # : \_\_\_\_\_  
Net Income \$ \_\_\_\_\_ per month Occupation: \_\_\_\_\_  
How long there: \_\_\_\_\_

**IT IS UNDERSTOOD THAT ONLY THE FOLLOWING PERSONS MAY OCCUPY THE DEMISED PREMISES**

Name: \_\_\_\_\_ Age: \_\_\_\_\_  
Name: \_\_\_\_\_ Age: \_\_\_\_\_  
Name: \_\_\_\_\_ Age: \_\_\_\_\_  
Name: \_\_\_\_\_ Age: \_\_\_\_\_

**AUTOMOBILES:** How Many \_\_\_\_\_  
Make: \_\_\_\_\_ Model: \_\_\_\_\_ Year: \_\_\_\_\_ Licence #: \_\_\_\_\_  
Make: \_\_\_\_\_ Model: \_\_\_\_\_ Year: \_\_\_\_\_ Licence #: \_\_\_\_\_

**REFERENCES:**

**Name:** \_\_\_\_\_ **Phone #:** \_\_\_\_\_ **Relationship:** \_\_\_\_\_  
**Name:** \_\_\_\_\_ **Phone #:** \_\_\_\_\_ **Relationship:** \_\_\_\_\_  
**Name:** \_\_\_\_\_ **Phone #:** \_\_\_\_\_ **Relationship:** \_\_\_\_\_

**SUMMARY OF MONIES TO BE PAID PRIOR TO OCCUPANCY:**

Last Month's Rent Prepayment - Due upon Acceptance of Application \$ \_\_\_\_\_  
Parking Fees for Second Vehicle \$ \_\_\_\_\_

First Month's Rent - Due Prior to Occupancy \$ \_\_\_\_\_  
Parking Fees for Second Vehicle \$ \_\_\_\_\_

Total due before Occupancy -

**MUST BE PAID BY CERTIFIED CHEQUE / MONEY ORDER / CASH** \$ \_\_\_\_\_

Other charges: The Landlord charges interest at the rate of 1.5 % per month compounded monthly on overdue accounts. There will be an administration charge (currently \$45.00) for cheques / PAP returned by the tenant's financial institution for any reason.

The Tenant shall pay a transfer charge of \$250.00 in the event that the Landlord agrees to the Tenant's request for a transfer to another unit in the building, and shall pay the reasonable costs incurred by the Landlord in considering a request to sublet/assign. The Tenant shall pay the legal costs and other expenses incurred by the Landlord to enforce the Tenancy Agreement.

**Administration Fee of \$150.00 for early termination of the lease agreement – Payment of the Administration Fee does not release you from your tenancy obligations.**

**I / We agree and consent that credit inquiries may be made by the Landlord at any time in connection with our application and tenancy. I / We agree to an exchange of information between Ontario Works / ODSP and the Landlord at any time during my/our tenancy.**

**Be aware** that upon vacating your unit it **MUST** be thoroughly cleaned. All carpets must be professionally cleaned. There will be a charge made against your account to cover cleaning the unit and carpets if **not** done by you.

This application is to be open for acceptance by the Landlord for a period of five days from the date hereof, and the deposit tendered herewith shall be returned to the Tenant only if the Landlord does not accept this application within the aforementioned time. Upon acceptance this application shall form a binding agreement and the Tenant agrees to sign the Landlord's standard form Tenancy Agreement.

**PRIVACY POLICY:**

The Tenant understands that personal information will be collected about the Tenant (e.g. contact information, compliance with the tenancy agreement and rules and regulations, payment information) and, where appropriate, the Tenant's dependents and visitors (e.g. compliance with rules and regulations). The Tenant has reviewed the Landlord's Privacy Policy about the collection, use and disclosure of personal information, steps taken to protect the information and the right to review personal information. The Tenant understands how the Privacy Policy applies to the Tenant. In particular, The Tenant understands and consents to the Landlord collecting or updating such personal information if the Tenant is in arrears of rent or fees, or wished to renew a tenancy agreement, and that the Landlord may report Tenant information to consumer reporting services or collection agencies.

The Tenant acknowledges having been given the chance to ask any questions the Tenant has about the Privacy Policies and they have been answered to the Tenant's satisfaction. The Tenant understands that, as explained in the Privacy Policy, there are some rare exceptions to these commitments. The Tenant agrees to the Landlord collecting, using and disclosing personal information about the Tenant and dependants and guests as set out above and in its Privacy Policy.

**If this application is not accepted no reason shall be given.**

**The applicants hereby certify that the information contained herein is complete and accurate.**

Dated this \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_\_\_\_.

\_\_\_\_\_  
**Applicant (1)**

\_\_\_\_\_  
**Applicant (2)**